



CHANGE ORDER #

0001

Project (Procurement) Number:

Small Works Roster Project Title:

**IFQ #2024-004 Service Center 3 Reroof****Description of Change:**

BUILDING/LOCATION: 3200 Cedar Street, Building #3, Everett, WA 98201

This change order extends the completion date by forty-five (45) days.

When the contractor ordered the specified materials in the solicitation, the roofing system manufacturer informed the contractor and the city that the intended application process of the roof could potentially void the 20-year manufacturer's warranty. The manufacturer considered the application requested by the city to be non-standard. The city was unaware that the specified application process would void the 20-year warranty.

For the manufacturer to consider honoring the 20-year warranty, the contractor must request the manufacturer approve a variance. This variance request must include test results verifying that the material could sustain the city's specified application process. The contractor could not begin the testing process until May 1, 2024.

After testing was completed, the results indicated that the specified process was incompatible with the roofing material, risking the warranty coverage. The city chose to proceed with the manufacturer-recommended application, ensuring the project would be done effectively and receive a 20-year warranty.

**The changes described above result in the following adjustment(s) in price and contract time (in calendar days).**

* Total Project Price Prior to this Change	\$57,367.80	Contract Time & Completion Date Prior to This Change	90	Completion Date Prior
				6/17/24
* Net (Increase) or (Decrease) Resulting from this Change+	\$0	Net (Increase) or (Decrease) Resulting from this Change	45	
* Total Project Price, Including this Change	\$57,367.80	Contract Time & Completion Date Including This Change	135	Completion Date After
				8/1/24

By signing below, the City of Everett and the Contractor agree that the Contract work shall be changed to the extent described in the above "Description of Change" and that the compensation shown above represents complete compensation for all such changes, including all direct and indirect costs and impacts. The City of Everett and the Contractor further agree that Contract time shall be adjusted to the extent shown above. This Change Order only changes the contract between the City of Everett and the Contractor to the extent explicitly provided in this Change Order. Signatures on this change order may be ink, scanned pdf signature, or other electronic means (such as AdobeSign).

**CONTRACTOR**

Washington Roofing Solutions LLC  
PO Box 64869  
Tacoma, WA 98464

*Melissa Gustafson***CITY OF EVERETT**

City of Everett  
3200 Cedar Street  
Everett, WA 98201

**Date****Project Manager:**

Doug Acheson

06/21/2024

**Division Manager:**

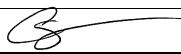

Russell Dance

06/21/2024

**Department Director:**

Bob Leonard

06/21/2024

<b>Name &amp; Title:</b>	Melissa Gustafson, Member Owner	<b>City Attorney</b>	Template Approved as to Form	7.14.23
<b>Date:</b>	07/08/2024	<b>Mayor:</b>	Cassie Franklin 	07/08/2024
* WA Use Tax on materials included. WAC 458-20-171		Attest:  Office of the City Clerk		











# 2024-004 Service Center 3 Reroof\_CO1\_6242024\_SD


Final Audit Report

2024-07-08


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 Agreement completed.

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